

HAYDON SCHOOL
PERSON SPECIFICATION – PASTORAL LEADER

Job requirements	Essential	Desirable
Qualifications	• Good general education • Good ICT skills	
Experience	• Evidence of having worked with students in some capacity	• Relevant experience in a similar environment
Knowledge/skills	• Good understanding of working with relevant outside agencies • Confident use of ICT • Experience of working with internal data to raise achievement • Excellent leadership, management and communications skills • Excellent time management	
Personal qualities	• High standards of written and oral communication • The ability to relate to young people and enjoy working with them • The ability to create a caring environment within which there is opportunity and encouragement for pupils to achieve their potential • An ability to motivate and inspire confidence in others • The ability to command respect from others • Commitment to inclusive education and equality of opportunity • Confidence and self motivation • High personal and professional standard • High level of integrity, honesty and fairness • Readiness to self evaluate and reflect • Ability to work under pressure • Good listening skills • Ability to make decisions and show flexibility • Willingness to learn • Sense of Humour	• Experience of working with external agencies to support studies
Professional Development	• Evidence of professional development relevant to the job description	

DATE – AUGUST 2026